

## Request for Quotations

**30-July-2021**

### **120 kW Commercial Diesel powered generator and installation for auto-electrical power back-up for professional office, Tbilisi Georgia**

Peace Corps is soliciting fixed-price quotations from companies for the services detailed above. If you are interested in submitting a quotation, please do so by sending your completed Quotation/Bid (See E. below) by e-mail to:

[ge-DMO@peacecorps.gov](mailto:ge-DMO@peacecorps.gov)

**Quotations/Bids are due no later than 11:00 am, on Friday 6-August-2021.** Late submissions will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent to the email address noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

- A. **Statement of Work – see below.**
- B. **Place of Performance** [and required work or delivery schedule]

**Location of work:**

1. **Preparation of equipment:** Contractor's office.
2. **Consultations and installation:** To take place on-site at Peace Corps Georgia's office in Tbilisi Georgia.

**Timeline of Project:** 16 August to 29-October 2021

- C. **Contract Terms and Conditions**

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

**Confidentiality agreement** – The Bidder agrees upon receipt of this information to maintain confidentiality of the information contained herein.

**Conflict of interests** – The Bidder agrees to disclose to Peace Corps Georgia any and all potential conflicts of interest in the event they have any contractual obligations with the owners of the property and if selected for the work, any and all potential conflicts of interests with any considered or selected contractors or service providers associated with the proposed work, construction and any other related services to this project.

**D. Minimum Criteria**

A quotation will not be considered further if it does not meet the following minimum criteria:

1. Provide fixed prices for **all items** listed **or** select **group(s) of items as indicated** matching the specifications and measurements listed.  
*Note substitutions of items with similar but not equal measurements will be accepted.*
2. Submission of Quotation/Bid Requirements listed in E. below.

**E. Quotation/Bid Requirements and Evaluation Factors:**

**Provide Peace Corps Georgia a Bid Package to include:**

1. **Prices of equipment and services to be offered and background of company and technical details of equipment** (Word or PDF formats). Include:
  - a. Primary point of contact and team members associated with the work to be done.
  - b. **Company information** regarding number of years' experience and example of providing similar equipment and services. References or list of customers receiving similar services is encouraged.
  - c. **Detailed manufacturer information:**
    - i. **Technical specifications** of all equipment offered
    - ii. **Origin of manufacture(s) of all major components**, i.e., engine, control systems, three-phase automatic voltage stabilizer.
  - d. **Names, model numbers and links to manufacturers** as cited above.
  - e. **Warranty information.** Any details and information about warranties on any and all components.
2. **Proposed Bid Cost.** Please provide costs for your bid detailing the following:
  - a. **Price of generator;** make and manufacture information
  - b. **Price of control systems for integration** of local power supply and automatic operation in the event of power failure and three-phase automatic voltage stabilizer.
  - c. **Price of any other materials, supplies, labor and services required to fulfill installation and operation.**

Note: Peace Corps Georgia is exempt from VAT and quotation for equipment should not include VAT.

**Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:**

- d. Price and quality of generator and control systems offered.
- e. Experience, credentials and commercial relationships with generator, engine, controls, three-phase automatic voltage stabilizer, manufactures.
- f. Warranties offered on equipment.
- g. Service options offered.

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provides the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

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**- See next page for Scope of Work -**

## Scope of Work

### **120 kW Commercial Diesel powered generator and installation for auto-electrical power back-up for professional office, Tbilisi Georgia**

**Address of Property:** 118A Sairme Street, Tbilisi 0125 Georgia

The individual or company selected to provide 120 kW Commercial Diesel powered generator will be responsible for the completion of the following work **no later than 29-October, 2021**. The planning and work to be provided by the contractor will assist Peace Corps Georgia in:

1. **Installation of a 120 kW Commercial Diesel powered generator** and for automatic-electrical power back-up for professional office to be integrated with the local utility electric power to avoid loss of electric service in the event of power outages.
2. **Ordering approved list of equipment and stabilizer and control systems.**
3. **Overseeing and ensuring delivery** of equipment, stabilizer and controls.
4. **Overseeing and ensuring proper installation** of equipment, stabilizer and controls purchased under the contract.
5. **Confirming and documenting all warranty information** of equipment and controls as applicable.

#### **Peace Corps Georgia responsibilities:**

1. Provide Contractor with detailed information pertaining to the electrical services and installation location for the equipment, stabilizer and controls.
2. Coordinate scheduling of delivery, assembly and installation with Contractor.